Minutes of the NASGBI Council Meeting: 6th May 2011 8.00 am, The Sage, Gateshead

Present: Plat Razis (President), Ian Tweedie (Hon. Treasurer), John Andrzejowski (Hon. Secretary), Mike Nathanson (Past President), Praveen Manthri, Samantha Shinde, Chris Kearns, Ian Appleby, Brian Mullins, Elfyn Thomas & Zoe Taylor (minutes)

1. Apologies for absence: No apologies received

2. Declarations of Interest: None

3. Welcome new council members

Dr Razis welcomed Dr Ian Appleby, Dr Brian Mullan, & Dr Elfyn Thomas. Current council members introduced themselves to new council.

4. Minutes from Council meeting January 14th 2011

Item no.9 to read ‘finalised’. Minutes signed off as a true copy (JA to correct any typographical errors).

5. Matters arising (not covered elsewhere on the agenda)

a) Paediatric Neuroanaesthesia network (PNAN) – SS

   i. Both the APA meeting and the NAS meeting are in May so few paediatric neuroanaesthetists (PNA) attend our meeting. We are approaching the APA to do a joint session to attract more PNAs. They have asked us to do a session at their meeting. It has been suggested our members can attend just this session rather than the whole meeting (the meeting will be Level 2). Tony Moriarty is the contact for this, and Dr Shinde is going to speak to him and clarify these details.  

   ACTION SS

ii. It was discussed that PNAs hardly respond to our emails, this is possibly because they receive surveys that are not relevant to them. There are 14 adult units doing paediatric neurosurgery, we have contacts for 4 of these so we need to make contact with the other 10 and establish a PNA linkman. It was asked if council can speak to people within their hospitals and try and find someone to be a contact if they are not a member of NASGBI already. It was discussed within council as to why having a PNA link is important and whether free membership should be available to these contacts. Dr Shinde is going to write to people inviting them to become a PNA NASGBI contact for their hospital.  

   ACTION SS
b) **NIAA grant – MN**

MN asked for opinion as to whether we should be putting another £10k into the next NIAA grant round. Dr Tweedie confirmed we can afford this; however the last grant has not yet left the accounts. There is no pressure to enter into every grant round. There was discussion about whether to join with another spec soc (eg SEA) in future rounds. This would imply that the successful grant may not go to a purely neuro project.

It was agreed the £10k is a reasonable amount. The Charity commission is keen to see societies such as ours spending money rather than accumulating it. It was suggested this is reviewed each year depending on the ASM surplus. It was agreed that it would be good to take part for the 1st 2 years to establish ourselves. It was therefore decided that we would next take part in the Spring 2012 grant round and Dr Razis will confirm this with the NIAA. The grant will be advertised in e-newsletters.  

**ACTION PR, JA**

c) **Council roles**

   i.  Dr Mullan will help to organise the Belfast meeting next year and update council on progress. Dr Razis to send Dr Mullan the ASM template. **ACTION PR**

   ii. Dr Appleby and Dr Kearns will organise the level 2 meeting at the RCOA (Feb 8th 2012). **ACTION IA, CK**

   iii. Dr Elfyn Thomas is to help Dr Razis organise the AAGBI workshop meetings. Dr Jane Sturgess to be informed and invited to help with organisation. Council agreed that the format would be that of case based discussions. The first workshop would be in November 2012. All workshops will be at level 3 CPD. **ACTION ET, PR**

   iv. Dr Manthri would like to start handing over the running of the website; no council member felt that they had the knowledge to fulfil this role competently. If NAS uses outside help for website design and services then the costs may be considerable. This topic will be put on the agenda for the next council meeting with available options to be put forward by Dr Manthri. **ACTION PM**

   v. Dr Appleby and Dr Thomas will take over running the online surveys from JA.  

   **ACTION JA**

d) **RCOA CPD Matrix – PR**
We have been asked to put forward CPD assessors for RCOA. All examiners (PR, CK, JA) have already been asked. The terms of reference for the RCOA CPD assessment board have yet to be determined. Dr Tweedie volunteered to be nominated as the official NAS assessor.

**ACTION PR**

6. **Further Meetings**

   i. Euro Neuro 2012 (16th -18th Feb 2012). There is still no programme, speakers etc. They have asked the NAS to arrange a session. There was some concern as to whether or not the meeting would come to fruition. Since there is no financial risk to continued involvement, it was decided that we should nominate speakers. Dr Nathanson to take this forward.

   **ACTION MN**

   ii. CPD – AAGBI/RCoA. This was not covered as it was discussed at the AGM.

7. **Any other business**

   i. The AAGBI have informed us it is possible to run a NASGBI session at the AAGBI ASM or WSM. The AAGBI offer this opportunity on a rotational basis to spec socs. It was suggested to ask the AAGBI to give us at least one year’s notice if they would like our involvement.

   **ACTION SS**

   ii. Dr Tweedie to send the expenses policy to new council members.

   **ACTION IT**

   iii. It was felt having a council meeting early on the 2nd day of ASM was not good, as time was short; this is to be discussed at the next council meeting.

   **ACTION JA**

8. **Next Meeting**: 30th September 2011 from 10.30 – 15.30 @ AAGBI, London.

   Meeting ended 9.00am

---

Plat Razis                      John Andrzejowski
President, NASGBI              Hon Secretary, NASGBI